Improvement Template

"Improvement is good!"

1. What needs to happen/change/improve...

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

⇒ **What will change** performance, knowledge, skills?
⇒ **How much change?** What is realistic?
⇒ **Timeframe?** When will the improvement occur?

2. Which of these meet the most urgent needs, and will require actionable and measureable steps to achieve.
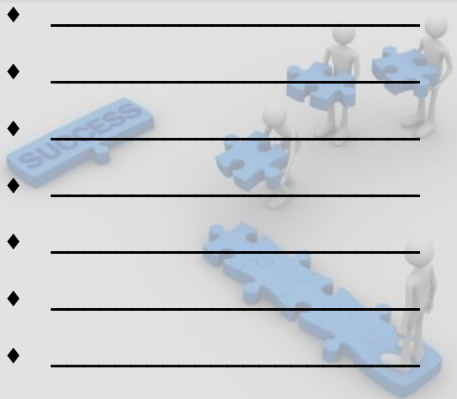
Objective 1:

Objective 2:

Objective 3:

4. How will we get there (Action Plan)?

- ♦ _____
- ♦ _____
- ♦ _____
- ♦ _____
- ♦ _____
- ♦ _____
- ♦ _____

3. We will be successful when:

What is success and how will you measure it?

1.

2.

3.

Another Approach

What are some innovative things you are doing in your organization? *Plan / Action*	*What are you trying to accomplish? Why are you doing this?* *Outcome*	*How will you know when you are successful?* *Criterion / Criteria*