

Academic Program Learning Objectives

Revision Checklist

(To be used when revising objectives and assessment methods)

Goals:

- _____ Are the goals clearly stated?
- _____ Are the goals specific to the program?
- _____ Do the goals support the core objectives of the program?

Objectives:

- _____ Are at least two and less than seven objectives presented?
- _____ Do the objectives focus on issues that are pertinent and important to the program, *as specifically stated in the goals*?
- _____ Do the objectives concentrate on key areas where objective assessment will enable the program to improve student learning, with a focus on *the end result* and not the means to get there?
- _____ Is it possible to measure achievement of the objectives?
- _____ Do the objectives clearly articulate the intended result or benefit?
- _____ If applicable, do revisions to objectives align with last year's action plans (close the loop)?

Methods/Measures:

- _____ Is there an assessment method provided for *each* objective?
- _____ Do the methods selected align with the intent of the objective?
- _____ Do the methods address all of the following?
 - _____ WHO will be assessed (if applicable)?
 - _____ WHAT will be assessed?
 - _____ HOW will the assessment be conducted?
 - _____ WHEN will the assessment take place?
- _____ Do the methods include performance targets such as percentages and numbers?
- _____ Can the methods be implemented within the academic year?
- _____ Can the methods be implemented in a reasonably efficient manner?
- _____ Do the methods use direct, or indirect when necessary, means of acquiring data to support the objectives?
- _____ If applicable, do revisions to methods align with last year's action plans?